



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR MOBILITY COMMAND
JOINT BASE MCGUIRE-DIX-LAKEHURST

MEMORANDUM FOR COMMUNITY ACTION INFORMATION BOARD (CAIB) MEMBERS

FROM: 87 ABW/Community Support Coordinator

SUBJECT: CAIB Meeting Minutes

1. PLACE, DATE AND TIME: 11 December 2014, 1330 hrs (4th Qtr CY 14)

2. MEMBERS PRESENT

REQUIRED MBRS (AFI 90-501)	CURRENT MEMBER/POC	ATTENDANCE
87 ABW/CC	Captain Christopher Fletcher (Representing Col Hodges)	P
87 MDG/CC	Col Andrew Cole	A
87 MSG/CC	Col Kelm	P
87 ABW/CCC	CMSgt Phillip Robinson	A
87 ABW/HC	Col Walter Bean	P
87 ABW/JAG	Lt Col Matt Coackley	P
87 ABW/PA	Ms Angel Lopez	P
87 CES/CC	Lt Col Greg Morissette	P
87 FSS/CC	Lt Col Randolph	P
87 CPTS/CC	Lt Col P Williams	P
87 SFS/CC	Mr John Holland (Representing Lt Col Patrick Steen)	P
305 AMW/CC or Rep	Col James Craft (representing Col Price)	P
621 CRW/CC or Rep	Col R.J. Levin (Representing Col Copher)	P
USAF EC/Rep	Lt Col Brandon Casey	P
CAIB Exec Dir/IDS Chair	Ms Lisa P Williams	
514 AMW/CC or Rep	Col Cynthia Wong (Representing Col Michael Underkofler)	P
108 ANG WG/CC or Rep	Col Andrew Keane	A
Spouse Representative	Ms Ellen Vinzant	P
Spouse Representativesre	Ms Stephannie Price	P
1 st Sgt Representative	vacant	
CAIB Executive Director	Lisa P Williams	P
OPTIONAL ATTENDEES		
174 th IN BDE	Col Michael Wawrzyniak	P

305 AMW/CCC	CMSgt Dan North	A
305 AMW/IG	Lt Col Wiu Wade	P
305 OG	Mr Mike Polmemus	P
621 CRW	Maj Dominic Cardella	P
72 nd FA BDE	Col John Lange	P
72 nd FA BDE	CSM Stephen Bower	P
87 ABW/CD-A	COL Townes	P
87 ABW/HC	Maj Timothy Hirten	P
87 ABW/IGI	Lt Col Eric Moomey	P
87 AMDS/CC	Maj Belinda Cole (Representing Lt Col Daniel Lamar)	P
87 AMDS/HP	Ms Rebecca Rhodes	P
87 CES	Mr Chris Archer	P
87 CES	Capt Mario Tellez	A
87 CONS	Lt Col Jeff Gibson	A
87 CPTS	CSMSgt Steven McMillan	P
87 CS	Maj James Straub (Representing Lt Col Thor Curcio)	P
87 DS	Lt Col Sheryl Kane	P
87 FSS	MSgt Kathleen McCoy	P
87 FSS- MFSC	Ms Leona Rader	P
87 FSS- MFSC	Ms Bettie Kuzmick	P
87 LRS	Major Chris Rosales	A
87 MDG	Capt Whitney Hasbrouck	P
87 MDG/CCC	CMSgt Joe Dunteman	P
87 MDOS/CC	Lt Col Joann Palmer	P
87 MDOS/SGOW	Ms. Christina Pines	P
87 MDSS	Lt Col Heather Nelson	P
87 MDSS/SGOW	Ms Tara Dick	P
87 MSG/CCC	CMSgt Kevin Craig	P
99 th RSC	Walzer, Karen	P
99 th RSC	Mr Robert MacKenzie	P
99 th RSC, Ops Cell	Ms Yaneth Ferrer	P
ASA Dix	Col Jeffrey Doll	A
ASA Dix	CSM Richard Anderson	A
Federal Correction Institute	Mr Robert Hazlewood	P
MAG 49	Col Philip Pastino	P
NAVAIR	Mr Frank Crowe	A
VR-64	CDR Todd Boland	A

3. AGENDA ITEMS:

3.1. Introduction of CAIB purpose and intent, agenda and membership (slides 5-6)

Mrs Lisa Williams

3.2. Suicide Prevention (Slide 9)

Capt Whitney Hasbrouck and Dr Denise Horton

3.2.1. Suicide trends have stayed level with the exception of Air Force who are trending down. There have been no attempts and no completions.

3.2.2 The Way Ahead includes continuation of an early mental health seeking campaign initiated on 1 November and the first collaborative team met with various services participating which will assist in tracking more accurately supporting increased Joint Base Suicide Prevention personnel collaboration.

3.2.3 Challenges include mental health stigma, reporting channels for services being unclear and addressing the civilian population with a DOD trend increasing in civilian suicides.

3.2.4 A push for civilian involvement in morale activities is another initiative. There has been an uptick in AF DOD civilian suicides and 12 in the Army. The only EAP on the installation is Dr Horton. Contracted funding for additional EAP support is prohibited so going forward, a working group will be convened to look at alternatives. Some suggestions were to be more inclusive on Comprehensive Fitness/Organizational Days and support to attend resilience trainings.

3.3. Substance Abuse (Slide 11)

Capt Whitney Hasbrouck and Dr Denise Horton

3.3.1. Medical referrals continue to be the primary means of referral with DUI and domestic violence most of the others. Many of the medical referrals come from the demobilization process in the Joint Readiness Center.

3.3.2 Trends show alcohol as the number one drug of choice. Army has seen an increase in marijuana.

3.3.3. Prevention contacts have increased in part due to increasing number of contacts for Army mobilizations and demobilizations

3.3.4 The way ahead includes collaboration with the New Jersey Prevention network which is essentially a “soup to nuts” program and collaborative efforts with the SAPR/SHARP program to reduce sexual assault incidents. The goal is to take a holistic approach by partnering with SAPR/SHARP to work on alcohol and sexual assault connections. There is also a continuation on developing/enhancing command policies on alcohol if they haven’t been reviewed recently. DUI simulators, purchased with CAF funds this year, will be used to support initiatives as well. They were used at a 174th IN BDE Health Fair and feedback was very positive.

3.3.5 After 2014, there will be a change over to permanent drug drop boxes.

3.4 Sexual Assault Prevention (Slide 13)

1Lt Jessica Domincovitch

- 3.4.1 Increases in reporting seem due to increased comfort in the system, reporting and the justice system.
- 3.4.2 More prevention was conducted this quarter
- 3.4.3 Events are currently being planned, at the joint services Sexual Assault Prevention meetings, for Sexual Assault Prevention month in April.
- 3.4.4 A continuing challenge is receiving data across units and services
- 3.4.5 An initiative is in place to collaborate with ADAPT for awareness training in FTAC on ways alcohol effects decision making
- 3.4.6 There was discussion regarding Marine Corps mandatory reporting related to domestic violence and sexual assault.

3.5 Family Advocacy (Slide 15)

Ms Tara Dick

- 3.5.1 DOD referrals- spouse referrals are trending down and child referrals are trending up
- 3.5.2 JB MDL statistics show no real trends. The numbers look higher but this could be because a family may have multiple issues or children
- 3.5.3 No correlation has been found between deployment and domestic violence on JBMDL
- 3.5.4 Teen dating violence events are planned for February and deskside briefings for incoming leadership are continuing.

3.6 Chapel (Slides 17-20)

Major Timothy Hirten

- 3.6.1 Unit visitation and counseling trends were discussed
- 3.6.2 Chapel attendance for Catholic, Traditional, Gospel and Contemporary services were provided.
- 3.6.3 Upcoming plans include increased collaboration with mission partners for increased event coordination, continuing increases in marriage and single retreats and Christmas Day Pancake breakfast for dorm/barracks residents.
- 3.6.4 Manpower remains a challenge

3.7 Military & Family Support Centers (Slide 22)

Ms Leona Rader

- 3.7.1 Information on the Community Action Plan (CAP) initiative "The Way to Start" (Joint Base Newcomer's Orientation) will begin January 2015 with the goal of inclusiveness of all services.
- 3.7.2 Readiness assistance updates included Joint Base Hearts Apart program changes with location and frequency of events to align with deployment cycles. The Readiness team will consist of a Readiness NCO and Community Readiness Specialist.
- 3.7.3 The Transition Assistance VOW compliance was 100% for the month of October. Compliance consists of completion of pre-separation counseling, TAP and CAPSTONE.

3.7.4 The way ahead includes approval of DODI for CAPSTONE completion, implementation of CAP initiatives, Readiness Assistance enhancements and Joint Base Newcomer's Orientation.

3.7.5 Challenges include monthly reporting requirements in TAP program compliance and compliance with the Community Readiness Service Delivery Model.

3.8 Health Promotion

Ms Rebecca Rhodes

3.8.1 Briefing provided on a new Health Promotion initiative entitled "Operation Supplement Safety" (OPSS) which is a DOD initiative to educate healthcare providers and Service Members on dietary supplement safety, including energy drinks. The installation commander will appoint a cross-functional OPSS Working Group and the working group will, in turn, communicate consistent, coordinated, and widespread messages on dietary supplement safety.

3.8.2 The Working Group will brief installation leadership annually through the CAIB.

3.9 Resilience Initiatives (Slide 25-26)

3.9.1 Spouse and teen resilience initiatives have launched- green

3.8.2 Resilience Pathways is being marketed and helping agencies are on board- green

3.8.3 Resilience website is a work in progress. Training must be completed to manage the site before launch - yellow

3.8.4 Joint Base Survey was completed and used in the Community Action Plan- green

3.8.5 Community Action Plan was conducted 4-5 March, approved by CAIB in June and submitted to AMC- green

3.10 Community Action Plan Outcomes (Slides 27-28)

3.10.1 Joint Base all services newcomer orientation: managed by M&FSC and in finishing stages with a launch scheduled for January 2015

3.10.2 "Purple" Program Consultation for incoming Command Teams completed in conjunction with Public Affairs- green

3.10.3 Targeted marketing efforts to include mass distribution of "Purple JB MDL Base Guides to targeted locations such as dorms/barracks, billeting, United Communities and helping agencies: ensure that books are available installation wide and marketed that it can be accessed on the website- green

3.10.4 Creation of a single parent resource group for mutual support, collaboration, information, education and empowerment: Management by M&FSC and in the planning stages with a start date of January 2015. An IDS/CAIB sub committee was formed and met in October to discuss format and needs assessment.

3.10.5 "MWR Crawl" for new single Service members: managed by M&FSC and in the planning stages with a spring start date.

3.10.6 Equipment/furniture for Common areas in Barracks/Dorms: funds transferred to CES for purchasing dorm/barracks furnishings- green

3.10.7 Continued support of current available programs- Singles retreats, BOSS program- work in progress through IDS team

3.10.8 JB MDL Military Life Cycle Preparation for Transition- preparation for transitions throughout military career: Funds provided to M&FSC to support.

3.10.9 Civilian total workforce engaged, healthy and productive- Support and encouragement for attendance in resilience initiatives: prospective initiatives from CAP are prohibited from funding so IDS will form a subcommittee to work some solutions. The working group/ subcommittee will meet in the new year to brainstorm options. Resilience trainings will be marketed with encouragement to participate from the civilian population. The M&FSC has requested on site training.- red

3.10.10 Aggressive marketing, in conjunction with Resilience Pathways, of benefits of pre-hab vs. re-hab: continued support from the IDS helping agencies

3.10.11 Awareness support throughout the Deployment cycle: coordinated and collaborative deployment resources and information awareness-raising information, and outreach campaign through all phases of a family's deployment cycle, complemented with specialized use of existing events to support vulnerable families, partnering with sister services, National Guard and Reserve for comprehensive information and support services and deployment support of "Vulnerable" demographics. An IDS sub-committee met in October consisting of National Guard and Reserve components to discuss a game plan for support. The consensus was that Military One Source was the best option and to push marketing appropriately and educate availability of programs and services. Additionally, putting together a consolidated resource sheet for program managers would be helpful.

3.11 Military Family Action Plan Conference (Slide 29)

3.10.1 Information was provided on the Military Family Action Plan Conference (MFAP) program

3.10.1.1 MFAP is a grassroots process to identify and elevate the most significant quality of life issues impacting Service members, Retirees, Civilians, and Families to senior leaders for action.

3.10.1.2 An MFAP issue is any problem that affects the readiness and Well-Being of JB MDL or the larger military community. Some issues can be resolved locally, while some must go forth for a chance at higher level resolution

3.10.1.3 It alerts commanders and leadership to areas of concern that need their attention, and it gives them the opportunity to quickly put plans into place to work toward resolving the issues and gives commanders a gauge to validate concerns and measure satisfaction.

3.10.1.4 Results in legislation, policies, programs and services that strengthen readiness and retention.

3.11.5 The upcoming conference information was provided to include date of conference (6-7 May)

3.12 JB MDL Roll Up (Slide 30)

3.12.1 A roll up of areas of concern were briefed: Family Programs and community action plan initiatives and overall resilience in our community.

3.13 IDS Event Collaborations (Slide 31)

3.13.1 An overview of recent collaborative efforts was provided to include: STEM/Teen Orientation, Comedy as a Cure, Theater of War, Vigil Against Violence and Spirit/Fun Run.

3.14 Commander's Comments and Round Table

3.14.1 2015 CAIB dates were provided

3.14.2 Air Force ADLS CBT "Community Action Information Board and Integrated Delivery System Training" requirement was reiterated.

3.14.3 Introduction of Back-Up slides was provided and briefly discussed, to include: M&FSC Community Readiness Consultant Unit POCs, AF key spouse program roll up, weekly DOD suicide updates, AF Suicide Prevention Program Checklist, Joint Services initiatives, Military Support Programs, AF training stats (Resilience, Tier 1 Suicide Prevention CBT and FST training), Resilience strategy progress (Stats for Chapel outreach, Resilience/Leadership Pathways, at risk and all E5-6 FST training, and resilience training), and timelines for the CAP. Additionally the initial orientation slide deck for CAIB and the long range significant events calendar were provided.

Meeting adjourned at 1402. The next meeting will be held on 25 March 2015 at 1330hrs
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12/23/2014

X

Lisa P Williams

Lisa P Williams

Community Support Coordinator/CAIB Executive...

Signed by: WILLIAMS.LISA.P.1116342754

Attachments:

1. Slides